

## **Proposed Recruitment for Phaitang Farm, Trongsa**

Position Title: Sr. Agriculture Supervisor

Position Level: S1 (Grade – 9)

Pay Scale: 18,955-475-28455.

Basic Pay Fixation: 20,380/-

Allowances: 20% HRA and other allowances admissible by the SRR.

Appointment Type: Regular

Minimum Qualification : Diploma in Agriculture

Work Experience: Minimum of 5 years and above of working experience in agriculture.

### **Terms of Reference:**

- Supervise and implement the all Agriculture activities of the Farm
- Planning and preparing budget proposals of the farm.
- Timely recording and updating the progress of farm activities.
- Data compilation, reporting & recording detail activities of the farms to find out possible interventions required for the farms.
- Prepare case studies consisting positive and negative impact (both success & failure) with the provision to focus specifically on the lesson learned from the implementation of the activities.
- To control and maintain budget register for Farm.
- Submission of farm activities report to management as and when required.
- Submission of analyzed farm activity reports to the management aside from the weekly progress report on quarterly basis with possible interventions required from the regional and management.
- Any activity assigned by the immediate supervisor/Management.