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**Farm Machinery Corporation Limited**

CHUNDUDINGKHA, PARO: BHUTAN

**Post Box No: 131**

*"Making Agriculture Productive, Profitable and Prestigious (PPP)"*



**Terms of References (ToR) for Deputy General Manager, Production Department**

Position Title	: Deputy General Manager
Grade	: P1
Pay and allowances	: Nu. 33820-845-50720(Basic Pay) +20% HRA on basic pay : Nu. 17245(Fixed allowance) :Nu.1250(LTC) : Other allowances and benefits as per the FMCL service rules
Employment Type	: Regular
Qualification and Experience	: Bachelor's Degree in Agriculture with a minimum of 10 years of experience
Background	: The Production Department is responsible for overseeing and managing the production plans, programs activities of the company. The overall roles and responsibilities involve strategic planning, resource mobilization and allocation, team management, and ensuring the efficient execution of production plan and developing relevant strategies and policy documents.
Job Description	: Develop and implement strategic plans for the Production Departments, aligning them with the overall company's objectives.  : Oversee and manage the day-to-day operations of the production teams, ensuring efficient workflow and adherence to quality standards.  : Manage the production and budget, including resource allocation, cost control, and optimization of production processes.  : Ensure the availability of necessary production resources, including raw materials, equipment, and manpower, to meet production targets and timelines.  : Foster a culture of continuous improvement, innovation, and quality consciousness within the production departments.  : Establish and maintain strong relationships with suppliers, vendors, and other external stakeholders.



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	<p>: Lead and develop a high-performing team by setting clear objectives, providing guidance, conducting performance evaluations, and offering professional development opportunities.</p> <p>: Ensure compliance with regulatory requirements, industry standards, and ethical guidelines in all production activities.</p> <p>: Collaborate with cross-functional department such as Corporate Governance Department, and Marketing Department to drive coordinated efforts and achieve Company's objectives.</p> <p>: Prepare regular reports and presentations on production performance, including key metrics, challenges, and recommendations for improvement.</p>
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